

OIX GATEWAY NORFOLK VA SUCCESSFUL PROCESSING REPORT: ADAPTIVE MOBILIZATION  
TRAINING PL N FOR FISCAL YEAR 2026

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FM COMNAVRESFOR NORFOLK VA

TO NAVRESFOR

REDCOM JACKSONVILLE FL

REDCOM GREAT LAKES IL

PATRON SIX TWO

VAQRON TWO ZERO NINE

INFO CNO WASHINGTON DC

COMUSFLTFORCOM NORFOLK VA

BU MED FALLS CHURCH VA

COMNAVPERSCOM MILLINGTON TN

CNIC WASHINGTON DC

NAVPAYPERS SUPPORT CTR MILLINGTON TN COMNAVIFORES FORT WORTH TX

COMNAVSPECWARGRU ELEVEN

COMNECC LITTLE CREEK VA

COMNECCPAC PEARL HARBOR HI

REDCOM EVERETT WA

REDCOM FORT WORTH TX

REDCOM NORFOLK VA

REDCOM SAN DIEGO CA

MDSC NORFOLK VA

COMNAVELSG WILLIAMSBURG VA

MESG ONE

MESG TWO

NAVCONSTGRU ONE PORT HUENEME CA NAVCONSTGRU TWO GULFPORT MS

SEAL TEAM SEVENTEEN

SEAL TEAM EIGHTEEN

COMFLELOGSUPPWING FORT WORTH TX HELMARSTRIKERON SIX ZERO

PATRON SIX NINE

TSC NORFOLK VA

NAVSTA GREAT LAKES IL

NAS JACKSONVILLE FL

NAS WHIDBEY ISLAND WA

COMNAVRESFORCOM NORFOLK VA

COMNAVAIRFORES SAN DIEGO CA

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MSG ID/GENADM I N/CN RF/N3/MAY//

SUBJ/ADAPTIVE MOBILIZATION TRAINING PLAN FOR FISCAL YEAR 2026  
(FY26)//

REF/A/MSG/CNO WASHINGTON DC/261859ZJAN22//

RE F/B/MSG/COM NAVRESFOR/292103ZFEB24//

REF/C/DOC/OPNAVINST 3060.7C CH-1/03MAR23//

REF/D/DOC/CNRFINST 3060.7E/23AUG22//

REF/E/DOC/BUMEDINST 6440.5D/12MAY16//

NARR/REF (A) IS NAVADMIN 013/22, ADAPTIVE MOBILIZATION. REF (B) IS ALNAVRESFOR 012/24, ADAPTIVE MOBILIZATION EXECUTION GUIDANCE, DELEGATION OF RESPONSIBILITIES FOR LOCAL AREA COORDINATOR FOR MOBILIZATION (LACMOB) AND DESIGNATED NAVY MOBILIZATION PROCESSING AND PROCESSING SITES (NMPS). REF (C) IS THE NAVY MANPOWER AUGMENTATION GUIDE AND DESIGNATION OF COMMANDER, UNITED STATES FLEET FORCES COMMAND (USFF) AS EXECUTIVE AGENT (EA) FOR INDIVIDUAL AUGMENTEE MOBILIZATION. REF (D) IS THE NAVY RESERVE MOBILIZATION DEMOBILIZATION PROCEDURES. REF (E) IS NAVY MEDICINE'S AUGMENTATION PROGRAM.

RMKS/

1. Purpose. Consistent with direction and authority contained in references (a) through (e), this message promulgates the FY-26 Navy Mobilization Processing Site (NMPS) Adaptive Mobilization (AM) training and assessment plan, highlights key stakeholder support needed in the execution of AM, and promulgates actions and timelines to obtain NMPS designation.

2. FY26 NMPS AM Training and Assessment Plan. Commander, Navy Reserve Force (CNRF) is promulgating the following Commander's intent for executing the FY26 NMPS AM Training and Assessment Plan.

2. A. Methodology. Continue training units in demobilization processing by leveraging expertise from Mobilization and Deployment Support Command (MDSC) as the Navy's mobilization center of excellence. Training will be conducted at MDSC in accordance with reference (a) and (b).

2.B. FY26 Adaptive Mobilization Training Plan. Four demobilization Initial Enabling Events (IEE) are scheduled in FY26.

The IE Es are scheduled for execution in October 2025, and January, April, and July 2026 to designate Electronic Attack Squadron TWO ZERO NINE (VAQ-209), Patrol Squadron SIX TWO (VP-62), Navy Reserve Region Readiness and Mobilization Command, Jacksonville (REDCOM JAX), and Navy Reserve Region Readiness and Mobilization Command, Great Lakes (REDCOM GLAKES), respectively, as demobilization NMPSs. Commander, Naval Air Force Reserve (CNAFR), as the Delegated Local Area Coordinator for Mobilization (DLACMOB), will supervise and support their subordinate commands during these events. Demobilizing members from CNAFR units will be sourced organically using CNAFR personnel. 2.C. FY26 Adaptive Mobilization Training Event and DLACMOB support. Mobilization and demobilization processing for members will be performed by VAQ-209, VP-62, REDCOM JAX, and REDCOM GLAKES respectively. All initial enabling events will be observed by CNRF

N36 to provide capability assessment in collaboration with the respective DLACMOB and Mobilization Processing Teams (MPT)/Adaptive Mobilization Readiness Teams (AMRT).

3. Requested key stakeholder support

3. A. Per references (a), (b) and (c), LACMOB or DLACMOB (if applicable), as the supported Commander, shall coordinate support requests directly with each supporting Commander, including Commander, Navy Installations Command (CNIC); Bureau of Medicine and Surgery (BUM ED); Commander, Navy Personnel Command (CNPC); CNRF; Commander, Navy Reserve Forces Command (CNRFC); and Navy Pay and Personnel Support Center (NPPSC); to provide necessary shore infrastructure, medical and personnel support, and ancillary support functions necessary to execute demobilization processing.

3. A.1. Commander, United States Fleet Forces Command (USFF) and CNPC support is requested to develop appropriate demobilization return tracks in the member's written orders.

3.A.2. CNIC support is requested to provide access to Fleet and Family Support Center programs to include Transition Assistance Program (TAP), chaplain, Regional Legal Support Office (RLSO) programs and staff for demobilizing personnel. Support may also be necessary to assist the LACMOB/DLACMOB with identifying additional local infrastructure (workspaces) to conduct demobilization processing and to provide lodging for the demobilizing Sailors and MPT/AMRT augment staff.

3.A.3. BUMED support is requested to ensure medical facilities at the demobilization processing locations are aware of the events and are made available to assist with medical screening/support of Sailors identified for demobilization, for providing ancillary support, and to augment MPT/AMRT medical staff if requested by the DLACMOB via a formal request for support (RFS) per reference (c).

3.A.4. CNPC and NPPSC support is necessary to provide pay and personnel administrative support; to ensure all personnel files, administrative documents to include DD214s, and systems are updated; and all pay entitlements (including final payment), gains, and losses are processed accurately and in a timely manner for demobilizing Sailors.

4. Actions

4. A. Commands being assessed shall:

4. A.1. Within 14 calendar days from the date of this message, identify an MPT/AMRT OIC (04-05) to liaise with MDSC N7, DLACMOB (if applicable), and CNRF N36 in the planning and execution of their respective distributed demobilization event, including the scheduling and execution of the pre-event training of MPT/AMRT staff members at MDSC Norfolk, Virginia. Provide point of contact information to LACMOB(AT)US.NAVY.MIL. CNRF N36 will provide additional guidance and direction regarding specific NMPS duties outlined in references (c) and (d), coordinating augment manning, planning MPT/AMRT staff training, and coordinating IEE demobilization order writing requirements via SEPCOR.

4.A.2. Within 30 calendar days of publication of this message, coordinate with their DLACMOB and MDSC N7 to conduct formal, in-person training at MDSC Norfolk, Virginia to include requests for MDSC subject matter expert support during event planning and execution phases in accordance with reference (a) and (b).

4.A.3. Coordinate lodging and messing facilities for demobilizing Sailors and MPT/AMRT augmentation staff.

4.A.4. Ensure completion of all demobilization processing requirements in accordance with reference (c).

4.A.5. Ensure processing facility spaces are identified, secured, and properly equipped.

4.A.6. Ensure adequate transportation is available, or provided, to facilitate demobilizing Sailor movement throughout the processing event.

4.A.7. Ensure adequate ancillary support equipment (computers, printers, office supplies, etc.) is available as necessary to facilitate the accurate and timely processing of personnel during the event.

4.A.8. The MPT/AMRT will submit an after-action report via their DLACMOB to CNRF N36 within 30 calendar days of the conclusion of the IEE. The after-action report will include an executive summary including a recommendation to designate/not designate the command as a demobilization NMPS based on; a timeline of key events leading up to and during the demobilization IEE, organization chart of MPT/AMRT staff, copy of demobilizing Sailor questionnaires, assessment of the limitations or gaps in infrastructure, manning, logistics, and any other substantive matter related to a sustainable and scalable ability to execute the demobilization processing in accordance with reference (c).

4.B. In accordance with reference (d), each MPT/AMRT OIC shall submit a daily demobilization processing operational summary (OPSUM), to include an NMPS customer roster, to the DLACMOB (if applicable) copying CNRF N36 and MDSC, until demobilization processing is complete for all demobilizing Sailors - either by issuance of final DD214 or transfer of member from the NMPS to Medical Hold (MEDHOLD). The required OPSUM template will be provided by CNRF N36 via SEPCOR.

5. Point of contact

5.A. CNRF N36 Deputy Director: Mr. Roberto M. Lopez  
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AKNLDG/YES/EMAIL: LACMOB(AT)US.NAVY.MIL //

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